



## ALLEN MARINE TOURS INC. (Ketchikan) Job Profile – Interpretive Guide

This position will conduct tours for up to 49 cruise ship passengers at a time through an historic salmon cannery a short drive from downtown Ketchikan, Salmon Capital of the World. Libby Cannery ceased operations in 1959 and among other museum exhibits houses a working antique canning line set up in the original canning room. This position is shore-based.

### Duties/Responsibilities

- ✓ Meet all tour buses and Allen Marine tour vessels, escort passengers through facility and conduct narrated tour of site.
- ✓ Develop tour narrative as directed by supervisor with emphasis on cultural details of life during this former period and with respect for historic accuracy.
- ✓ Work with other guides on site to facilitate group flow and maintain tour timing as move through different buildings and different exhibits.
- ✓ Train to demonstrate machinery on the only half-pound can reform line still in existence.
- ✓ Assist other guides to maintain parking lot, grounds, bathrooms and buildings in a clean and orderly manner on a daily basis.
- ✓ Must be conscious of and provide for the safety and comfort of guests at all times.
- ✓ Must wear comfortable period attire provided by company and project professional and confident image.
- ✓ Must be willing to perform other onsite duties as specified by supervisor.

### Qualifications/Experience

- Public speaking experience required, dramatic experience helpful.
- Biology, natural resource and/or history background preferred. Must be able to learn and retain pertinent background material provided for presentation to guests.
- Must have strong communication skills and ability to project voice in cavernous buildings.
- Must be able to lift and move objects of up to 50 lbs. as required.
- Must be drug free (pre-employment and random drug testing is Coast Guard required).
- Must be punctual and flexible to work varied shift hours, including weekends and holidays.
- Must have ability to work independently while performing in a fast paced team-oriented environment.
- Must be clean, well groomed, courteous, honest, and most important, reliable.

### Pay

Dependant on experience and skill level. Limited benefits. This is a season full time position. Preference will be given to candidates who are available to work the entire season without interruption. An end of season bonus will be paid to employees who complete their contract in good standing.